



# MOUNTAIN VIEW SCHOOL DISTRICT

## INDEPENDENT STUDY PROGRAM – AB 130

For the 2022-2023 school year, the Mountain View School District is required to offer an Independent Study option to students whose health would be put at risk by in-person instruction, as determined by the parent or guardian.

State and federal laws require us to inform you of your option to enroll your student in an Independent Study program instead of in-person instruction.

### **Requesting a Parent-Teacher Conference**

It is your right to request a parent-teacher conference prior to enrolling your student in Independent Study in order to inform your decision and ensure that it is appropriate for your student. Contact the Pupil Personnel Services Department at (626) 652-4982 to schedule an appointment or if you would like more information.

### **Enrolling**

Once you have determined that you would like to pursue Independent Study, you may begin the enrollment process. (**NOTE:** Your student will not be guaranteed enrollment at the same school once they return to in-person instruction.)

- Complete the enrollment form using this link [Independent Study Interest link](#)
- Attend a scheduled meeting with the teacher and administrator to discuss the Independent Study Program. For students in Special Education an IEP meeting must be held to consider the request for Independent Study
- Review and sign the Written Master Agreement. The Master Agreement for ISP must be signed before the student begins classes.
- Schedule a time to pick up devices and or materials
- The school year begins on Thursday August 18, 2022

### **Disenrolling**

If your child is enrolled in Independent Study and would like to return to in-person instruction, you must follow the procedure for disenrolling. (**NOTE:** Students who are in independent study may return to their school of residence if space is available. If space is not available then students will be enrolled in another school in the District.)

- Schedule a meeting with the Office of Pupil Personnel Services to discuss the decision to disenroll
- Sign the Written Agreement for disenrollment

### **Re-Enrolling**

If you disenrolled from Independent Study and wish to return to Independent Study you will need to follow the **enrollment procedures** described above.

## Instructional Time

Instructional Time	Description
Synchronous Instructional Time	Classroom-style instruction or designated small group or one-on-one instruction delivered in person, or in the form of internet or telephonic communications and involving live, two-way communication between the teacher and student. Synchronous instruction shall be provided by the teacher(s) of record for that student.
Live Interaction	Interaction between the student and school classified or certificated staff, and may include peers, provided for the purpose of maintaining school connectedness including but not limited to: wellness checks, progress monitoring, provision of services and instruction. This interaction may take place in person or in the form of internet or telephonic communication.
Asynchronous Instructional Time	Forms of instruction that do not occur in the same place or at the same time. The term is most commonly applied to various forms of digital and online learning in which students learn from instruction—such as prerecorded video lessons or game-based learning tasks that students complete on their own—that are not being delivered in person or in real time. Yet asynchronous learning may also encompass a wide variety of instructional interactions, including email exchanges between teachers, online discussion boards, and course-management systems that organize instructional materials and correspondence, among many other possible variations.

The Independent Study teacher will meet with students daily, weekly, or as-needed based on the student's grade level. Most meetings and live instruction will take place virtually through Zoom. In-person meetings may occur periodically if requested by the parent/guardian or teacher, or to conduct assessments.

Students in grades TK-6 will engage in daily live instruction offered by their teacher of record. Students will also engage in asynchronous online instructional programming every day.

Students in grades 7-8 will engage in live instruction twice a week and have daily check-ins with their teacher of record. Students will also engage in asynchronous online instructional programming every day.

## Daily Schedule

Teachers will provide a weekly schedule of when live instruction and teacher/parent/student meetings will take place when additional support is available, and when students should be working independently. Students and families will receive prior notice of any schedule changes.

## Curriculum

Students will engage in a combination of district curriculum provided by their teacher and an online independent study curriculum. Assessments will be determined by the teacher and will also be a combination of the above.

## Teacher

The Independent Study teacher of record will provide live, virtual instruction and check in with students daily or weekly depending on their grade level, monitor progress, meet with parents/guardians, and ensure that program requirements are being met.

## Student Work

Student assignments will be completed using Schoology or another online learning platform. Some assignments may require paper and pencil. For these assignments, teachers will make arrangements for pick up and drop off with students and families.

### **Student Grading**

Students will receive grades at the end of each trimester. Teachers will provide parents/guardians with regular updates on their student's progress.

### **Student Support**

Independent study teachers will provide additional support for students who need it. Teachers will also work with parents/guardians on strategies to support their student. Students may have an additional teacher or aide meet with them virtually to provide support related to their Individualized Education Plan (IEP) or assist with English Language Development.

### **Students with Disabilities (Exceptional Needs)**

Students with exceptional needs will continue to receive support as determined by their Individualized Education Plan (IEP). Students who are enrolling in Independent Study will meet with their IEP team and have their IEP modified to address the request for independent study and adjust services, as needed.

### **Parent Responsibility**

Parents/guardians are responsible for providing a learning environment that allows their student to focus on independent work and engage in live virtual interactions with teachers, support staff, and other students. Parents/guardians should closely monitor their child to ensure they are actively engaged in live instruction, completing independent work, and turning assignments in on time.

### **For more information on the Independent Study Program**

Contact the Pupil Personnel Services Department at (626) 652-4982

View the Independent Study Powerpoint presentation here: [Independent Study Town Hall Meeting PowerPoint](#)